



# Southern Lehigh School District

## Board of School Directors Meeting

October 14, 2008

The first monthly meeting of the Board of School Directors of the School District of Southern Lehigh was held at 7:32 p.m. on the above date (October 14, 2008) at Southern Lehigh High School, Center Valley, PA.

**PRESENT:** Stelts, Auteri, Dimmig, Eddinger, Gunkle, Miracle, Quigley, Rennie, Schubert

**ABSENT:** None

**OTHERS:** Liberati, Christman, Snell, Guerriere, Bartholomew, Kennedy, Engler, Takacs, Keister, Bergey, Andrulevich, Covelle, Davidson, Limpar, Organski, Fulton (Morning Call), Kerr (Saucon News), and approximately 10 other members of the community.

### **OPENING PROCEDURES**

Dr. Stelts led the Board and others attending the meeting in the Pledge of Allegiance to the Flag.

### **APPROVAL OF MINUTES**

**MOVED BY** Quigley and **2<sup>ND</sup> BY** Rennie to approve the minutes of the September 22, 2008 meeting as copied and distributed to all Board members.

Minutes of  
9/22/08

**VOICE VOTE: "YES" – Unanimous – Motion Carried**  
**ABSENT: None**

### **VISITORS**

Chase KostECKI, a District 7<sup>th</sup> grader, was recognized by the Board. He said that he was attending the Board meeting to complete a requirement for a "Citizenship in the Community" merit badge for Boy Scouts.

### **CONSENT AGENDA**

**MOVED BY** Auteri and **2<sup>ND</sup> BY** Miracle to approve the **CONSENT AGENDA** items as follows -

Approved the bills list dated October 14, 2008 showing paid bills in the amount of \$30,110.55 and bills to be paid in the amount of \$1,437,484.65 for a total amount of \$1,467,595.20 for the General Fund, and bills to be paid in the amount of \$1,537,414.00 for the Construction Fund, and bills to be paid in the amount of \$21,537.45 for the Capital Reserve Sinking Fund;

Approval of  
Bills

Approved the addendum to the bills list dated October 14, 2008 showing bills to be paid in the amount of \$23,671.02 for the General Fund;

Approve the Treasurer's Report for the month of September, 2008;

Approve  
Treasurer's  
Report

Approve the enclosed list of contracted carriers who transport students to various schools in accordance with the law;

Approve list  
of contracted  
carriers

Approve the following substitute teachers for the 2008-2009 school year -

Danielle Ferrara, Special Education  
Pia Graham, Biology  
Melissa Sroka, Elementary  
Jamie O'Donnell, Elementary  
Gina Vitale, Elementary  
Eric Weiss, Music;

Approve  
substitute  
teachers for  
the 2008-2009  
school year-  
Ferrara,  
Graham,  
Sroka,  
O'Donnell,  
Vitale, Weiss

Approve student teacher placement-Edelman

Approve the following student teacher placement from Cedar Crest College -  
Diane Edelman, Elementary Education Masters, with *Anne Snyder*, 4<sup>th</sup> grade, Hopewell Elementary from October 20, 2008 to December 5, 2008;

Accept retirement-Somers

Accept the retirement of the following staff -  
Barbara Somers, Kitchen Manager, Liberty Bell Elementary, effective January 5, 2009;

Approve support staff-Morrison

Approve the following support staff -  
Joseph Morrison, 7 hour-Instructional Assistant, Southern Lehigh High School, at an hourly rate of \$14.74, effective September 29, 2008. Mr. Morrison will fill the position created with the resignation of Jeremy McCullough;

Approve substitute support staff for the 2008-2009 school year-Anderson, Iacobellis, Muth, Sunners, Zajdel, Zamichieli

Approve the following substitute support staff for the 2008-2009 school year -  
Jeanna Anderson, Substitute Secretary, at an hourly rate of \$12.63  
Tamara Iacobellis, Substitute Instructional Assistant, at an hourly rate of \$14.74  
Adriana Muth, Substitute Instructional Assistant, at an hourly rate of \$14.74  
Laura Sunners, Substitute Instructional Assistant, at an hourly rate of \$14.74  
Lisa Zajdel, Substitute Instructional Assistant, at an hourly rate of \$14.74  
Laura Sunners, Substitute Health Paraprofessional, at an hourly rate of \$12.63  
Lisa Zajdel, Substitute Health Paraprofessional, at an hourly rate of \$12.63  
Jane Zamichieli, Substitute Cafeteria/Playground Monitor, at an hourly rate of \$9.09;

Approve mentors for the 2008-2009 school year-Berosh, Miller

Approve the appointment of the following mentors at a stipend not to exceed \$700.00 for the 2008-2009 school year -  
Michele Berosh as a mentor for *Erika Filbert*  
Todd Miller as a mentor for *Joyce Parsons*;

Approve dance chaperones for the 2008-2009 school year-Gordon, Pearce, Dow, Dellegrotti, Yaiser, Ruch

Approve the appointment of the following dance chaperones at a rate of \$34.71 per event for the 2008-2009 school year -  
Jessica Gordon  
Aimee Pearce  
Brian Dow  
Megan Dellegrotti  
Jennifer Yaiser  
Troy Ruch;

Approve Department Leaders and K-12 Department Coordinators for the 2008-2009 school year-Hostetter, Miltenberger, Kuntzman, Shoemaker, Hershey, Beltzner, Brunner, Viola, Hufgard, Beaupre, Williamson, Lee, Helinski, Phillippe, Schultheis, Fairclough, Voron, Zander, Weinberger, Bolasky, Garcia, Combs

Approve the appointment of the following Department Leaders and K-12 Department Coordinators for the 2008-2009 school year -

<u>Mary Hostetter</u>	Language Arts, HPW, K-5	\$2047.00
<u>Janet Miltenberger*</u>	Language Arts, LB, K-5	\$2711.00
<u>Pamela Kuntzman</u>	Language Arts, LM, K-5	\$2047.00
<u>Candace Shoemaker</u>	Language Arts, 6-8	\$2047.00
<u>Jeffrey Hershey</u>	Language Arts, 9-12	\$2047.00
<u>Dale Beltzner</u>	Mathematics, K-5	\$2047.00
<u>Doris Brunner*</u>	Mathematics, 6-8	\$2660.00
<u>Justina Viola</u>	Mathematics, 9-12	\$2046.00
<u>Rochelle Hufgard</u>	Social Studies, K-5	\$2047.00
<u>Thomas Beaupre*</u>	Social Studies, 9-12	\$2610.00
<u>Nancy Williamson</u>	Science, K-5	\$2047.00
<u>Gary Lee*</u>	Science, 6-8	\$2560.00
<u>Joseph Helinski</u>	Science, 9-12	\$2046.00
<u>Pamela Phillippe</u>	Special Education, K-5	\$2047.00
<u>Patricia Schultheis</u>	Special Education, 6-8	\$1946.00
<u>Karen Fairclough</u>	Special Education, 9-12	\$2046.00
<u>Robert Voron</u>	Business/Computers, 6-8	\$1646.00
<u>Jennifer Zander*</u>	Business/Computers, 9-12	\$2510.00
<u>Jan Weinberger</u>	Guidance/Psychologists, K-12	\$2710.00
<u>Douglas Bolasky*</u>	Music, K-12	\$2660.00
<u>Elda Garcia*/Patricia Combs*</u>	World Language, K-12	\$1355.00 each

<u>Anne Sikorski Schneider*</u>	Art, K-12	\$2560.00
<u>Devon Hagy/</u>		
<u>Megan Dellegrotti*</u>	Health/PE/Driver Ed, K-12	\$2710.00**
<u>Richard Colelli*</u>	Technology Education, K-12	\$2560.00
<u>Heidi Schiavone*</u>	Library, K-12	\$2510.00
<u>Linda Gross*/</u>		
<u>Anne Snell*</u>	Family Consumer Science, K-12	\$1180.00 each
<u>Donna Atkinson*</u>	Nurses, K-12	\$2410.00;

Continued-  
Approve  
Department  
Leaders and  
K-12  
Department  
Coordinators  
for the 2008-  
2009 school  
year-Sikorski  
Schneider,  
Hagy,  
Dellegrotti,  
Colelli,  
Schiavone,  
Gross, Snell,  
Atkinson

\*K-12 Department Coordinators

\*\*Combined total, exact split unknown at this time (M. Dellegrotti will replace D. Hagy during her anticipated leave)

Approve the following volunteer coaches for the 2008-2009 school year -

<u>Joseph Breisch</u>	Winter Track
<u>Robert Gaugler</u>	Rifle Coach
<u>Andrew Lee</u>	Boys' Basketball
<u>Charles Pinto</u>	Boys' Basketball
<u>Stan Swartz</u>	Boys' Basketball
<u>William Kennedy</u>	Girls' Basketball
<u>Kenneth Schultz</u>	Winter and Spring Track and Field
<u>Cotie Strong</u>	Winter Track
<u>Justina Viola</u>	Winter Track.

Approve  
volunteer  
coaches for  
the 2008-2009  
school year-  
Breisch,  
Gaugler, Lee  
Pinto, Swartz,  
Kennedy,  
Schultz,  
Strong, Viola

**VOICE VOTE: "YES" – Unanimous – Motion Carried**  
**ABSENT: None**

**CURRICULUM/STUDENT AND STAFF ACTIVITIES**

Mr. Covelle, Mr. Davidson and Ms. Limpar reported on student and staff activities at the High School, Middle School and the elementary schools.

All three spoke of how Monday's in-service program on 21<sup>st</sup> Century Lessons featuring Mr. Ray McNulty was well received by the teachers.

Mr. Covelle reported that last weekend's Homecoming football game and dance were well attended. He also reported that Powder Puff Football raised \$2,027 for four charities, and Dig Pink Volleyball Tournament raised \$4,655 for a cancer charity.

Mr. Davidson reported on the following:

- 6th grade visited Hawk Mountain last week
- 7<sup>th</sup> grade went to Putt U and the Allentown Art Museum
- 7<sup>th</sup> & 8<sup>th</sup> grade dance is this Friday
- Middle School band had performed in the Coopersburg Halloween parade

Ms. Limpar said that school-wide assemblies were held on behavior. She also reported that the staff was given an update on Compass Learning. Compass Learning is a computerized software initiative being adopted this year. It is aligned to District standards and curriculum where individual learning paths can be set up for students.

**MOVED BY** Auteri and **2<sup>ND</sup> BY** Miracle to approve the refusal of Title III funding based upon regulations that must be followed in order to expend the small amount of monies (\$7,614) the grant provides.

Approve the  
refusal of Title  
III funding

**VOICE VOTE: "YES" – Unanimous – Motion Carried**  
**ABSENT: None**

**MOVED BY** Auteri and **2<sup>ND</sup> BY** Rennie to approve the following school trip request -

*Southern Lehigh Future Business Leaders of America* to attend the State Leadership Workshop at State College, PA on Sunday, October 26, 2008 and Monday, October 27, 2008.

Approve  
school trip for  
SLFBLA -  
State  
Leadership  
Workshop,  
State College,  
PA

**VOICE VOTE: "YES" – Unanimous – Motion Carried**  
**ABSENT: None**

**BUSINESS AND FINANCE**

Approve Investment of Funds for the General Fund

**MOVED BY** Auteri and **2<sup>ND</sup> BY** Eddinger to approve the Investment of Funds for the General Fund.

**VOICE VOTE: “YES” – Unanimous – Motion Carried**  
**ABSENT: None**

Mr. Ken Mohr and Mr. Joe Volk, Lehigh Carbon Community College trustees, were available to answer questions concerning the purchase of 100 adjacent acres from Kidspace by the community college. Mr. Mohr gave a synopsis of the sale, and said that no money will come from member school districts to fund the purchase.

Approve adoption of a resolution by the Board of School Directors to purchase approximately 100 acres by LCCC adjacent to the college

**MOVED BY** Miracle and **2<sup>ND</sup> BY** Rennie to approve the adoption of a resolution by the Board of School Directors to approve the purchase of approximately one hundred acres by Lehigh Carbon Community College adjacent to the college contiguous with Old Packhouse Road and Orchard Road.

**VOICE VOTE: “YES” – Unanimous – Motion Carried**  
**ABSENT: None**

The Board acknowledged receipt of the following –

The Board acknowledged receipt from PDE that they have reviewed and approved the Single Audit Report for the year ended 6/30/07

The Pennsylvania Department of Education has informed the District that they have reviewed and approved the Single Audit Report for the District for the year ended June 30, 2007.

Reported information to the Board regarding District investments and finances in light of the national financial crisis

Mr. Snell reported to the Board on District investments and finances in light of the national financial crisis and feels that the District is on firm ground. He said that the District does not invest in equities, but invests in the money market and CD's insured by FDIC and/or backed by bank pledged securities held by custodial banks according to Act 72 of 1971. He also said that the District does not have any variable interest rate general obligation bonds nor does the District have any interest rate swap products. He will recommend at the next Board meeting that the District renew a contract with Janney Montgomery Scott for investment advice services.

**SUPPORT SERVICES**

Approve the Access Control Contract with Best Stanley Security Solutions for the installation of a district-wide access control system

**MOVED BY** Miracle and **2<sup>ND</sup> BY** Rennie to approve the Access Control Contract with Best Stanley Security Solutions, 602 Jeffers Circle, Suite 105, Exton, PA 19341. Best Stanley Security Solutions was approved for installation of a district-wide access control system on August 25, 2008.

**VOICE VOTE: “YES” – Unanimous – Motion Carried**  
**ABSENT: None**

Mr. Liberati initiated a discussion with the Board about what security guards employed by Patriot Security can carry. The proposed contract contained a provision vaguely stating that security personnel must be licensed to carry various weapons. The contract did not prohibit or condone the carrying of weapons. The contract could allow security guards to carry guns, stun guns, handcuffs, pepper spray or batons. Mr. Liberati said that this is extreme, and Attorney Bartholomew said that the security guards are needed to maintain a presence that will provide safety and order, but not to arrest people. In case of a major emergency, the security guards would contact the police. The consensus of the Board was to prohibit security guards from carrying firearms, stun guns, pepper spray, batons and handcuffs.

Approve the Security Service Contract as amended by the Administration with Patriot Security

**MOVED BY** Eddinger and **2<sup>nd</sup> BY** Rennie to approve the Security Service Contract **as amended by the Administration** with Patriot Security 629 Pawnee St., Unit 1, Bethlehem, PA 18015. Patriot Security was approved as the school security provider on August 11, 2008.

**VOICE VOTE: “YES” – Unanimous – Motion Carried**  
**ABSENT: None**

**PERSONNEL**

**MOVED BY** Miracle and **2<sup>ND</sup> BY** Rennie to approve the following staff (*pending receipt of required documentation*) -

Approve staff  
(pending receipt  
of required  
documentation)-  
Toal

Erin Toal, Long-term Substitute (Category E), Health and Physical Education, Middle School, at Bachelors, Step 1, an annual (pro-rated salary) of \$41,456, with an anticipated start date of October 29, 2008. Ms. Toal will fill the position created with the anticipated leave of Devon Hagy.

**VOICE VOTE: "YES" – Unanimous – Motion Carried**  
**ABSENT: None**

**MOVED BY** Miracle and **2<sup>ND</sup> BY** Auteri to approve the promotion of the following support staff -

Approve  
promotion to  
Administrative  
Assistant to the  
Assistant  
Superintendent  
and Technology  
Coordinator-Galle

Deborah Galle, Curriculum and Technology Secretary to Administrative Assistant to the Assistant Superintendent and Technology Coordinator, at an annual salary of \$42,597.49 (pro-rated), effective October 15, 2008. This is a new position.

**VOICE VOTE: "YES" – Unanimous – Motion Carried**  
**ABSENT: None**

**MOVED BY** Auteri and **2<sup>ND</sup> BY** Eddinger to approve Robert Clark as Assistant to the Athletic Director (Fall Season) at a stipend of \$3,333.33 (pro-rated) for the 2008-2009 school year, effective September 30, 2008. This is a new position.

Approve  
Assistant to  
Athletic Director  
(Fall Season)-  
Clark

**VOICE VOTE: "YES" – Unanimous – Motion Carried**  
**ABSENT: None**

Ronda Andrulevich, newly hired Assistant Director of Support Services, was introduced to the Board by Mr. Bergey.

**REPORTS**Lehigh Career & Technical Institute

Mr. Miracle said that the Joint Operating Committee met on September 24. The budget process for 2009-2010 has started with an anticipated first reading in October/November, and final approval in November/ December.

Mr. Eddinger reported that he is a member of a new committee formed to market LCTI.

Education Committee

Mrs. Gunkle said that the committee met on September 25 where the Compass Learning tool was demonstrated. It was reported that math training for teachers had taken place at the Middle School and High School. Mrs. Gunkle was favorably impressed with Ray McNulty's presentation about Gold Seal Lessons which will be part of teacher training to engage students to raise rigor, relevance and relationships. Blackboard class for remote learning was used this past summer for a Middle School math program. That program will be presented at the Blended Schools conference. Mrs. Gunkle also reported that the alert system was tested and worked well.

Superintendent's Report

Mr. Liberati reported on the following:

- Through a Lehigh University program, he had visited the College of William and Mary in Williamsburg, Virginia for 4 days. William and Mary is working with 20 local school districts on rigor and relevance. While there, he visited the Norfolk School District which has 38,000 students, seeing such things as assessments, and free and reduced lunch program. The Norfolk School District is planning on visiting school districts in the Lehigh Valley.
- Memo was handed out listing postsecondary schools District 2008 graduates are attending.
- He is looking for ideas to trim the \$20,000 cost of the District calendar. The 2008-2009 calendar was not mailed to every resident this year, but information was provided on where to get the calendar. There was Board discussion on whether to mail the calendar to every resident.

- FM systems, microphone systems worn by elementary teachers to amplify voice, are completely installed at Liberty Bell and Lower Milford Elementary Schools grades K-3. Hopewell's systems are on order since it does not have drop ceilings.
- There was a transportation concern reported by a parent who was following a school bus trip to Hawk Mountain. The bus was weaving on the highway. A novice driver was driving with an experienced driver aboard. The experienced driver drove the bus on the return trip. The novice bus driver was subsequently reviewed by Firtsgroup America and found to have the required skills for driving the bus on secondary roads, but will receive additional training for highway driving.

**Facilities Report**

Mr. Liberati explained that he is looking for a solution to overcrowding at the Administration Building.

- Starting in November, the staff development room will be converted into offices for the next 9 months.
- The special education department may be re-deployed to the High School.
- The Board meeting room in the High School will be used for Administration Building meetings.
- Also looking at a modular building on wheels to be used for Administration Building meetings for the next 9 months.

Intermediate School furniture was on display outside the Board meeting room.

**OLD BUSINESS**

**NEW BUSINESS**

**MOVED BY** Quigley and **2<sup>ND</sup> BY** Auteri to approve an annual salary of \$136,000 for Superintendent Liberati retroactive to July 1, 2008.

**VOICE VOTE: "YES" – All but Schubert**  
**"NO" – Schubert – Motion Carried**  
**ABSENT: None**

**VISITORS**

The Board took a brief recess at 9:14 p.m.

The Board met in Executive Session at 9:15 p.m.

The meeting reconvened at 9:20 p.m.

**ADJOURNMENT**

**MOVED BY** Auteri and **2<sup>ND</sup> BY** Rennie to adjourn the meeting.

**VOICE VOTE: "YES" - Unanimous - Motion Carried**  
**ABSENT: None**

The meeting was adjourned at 9:20 p.m.

**ATTEST:** \_\_\_\_\_ Board Secretary

Approve annual salary (retroactive to 7/1/08)-Liberati

ADJOURNMENT